



TULARE COUNTY LOCAL AGENCY FORMATION COMMISSION

210 N. Church Street, Suite B, Visalia 93291 Phone: (559) 624-7261 FAX: (559) 733-6720

LAFCO MEETING AGENDA
February 1, 2012 @ 2:00 P.M.
BOARD OF SUPERVISORS CHAMBERS
COUNTY ADMINISTRATION BUILDING
2800 West Burrel Avenue
Visalia, CA. 93291

COMMISSIONERS:
Juliet Allen, Chair
Cameron Hamilton, V-Chair
Steve Worthley
Rudy Mendoza
Allen Ishida

ALTERNATES:
Gerald Magoon
Amy Shuklian
Mike Ennis

EXECUTIVE OFFICER:
Ben Giuliani

- I. **Call to Order**
- II. **Approval of Minutes from December 7 , 2011 (Pages 1-4)**
- III. **Public Comment Period**

At this time, members of the public may comment on any item not appearing on the agenda and that is within the scope of matters considered by the Commission. Under state law, matters presented under this item cannot be discussed or acted upon by the LAFCO Commission at this time. So that all interested parties have an opportunity to speak, any person addressing the Commission may be limited at the discretion of the chair. At all times, please use the microphone and state your name and address for the record.

IV. **Consent Calendar**

There are no items.

V. **Continued Action Items**

There are no items.

VI. **New Action Items**

- 1. **LAFCO Case 1487, Poplar CSD Annexation 2008-1(Pages 5-16)**
[Public Hearing].....Recommended Action: Approval

The annexation site consists of 38.46 acres on a portion of the Northwest quarter of Section 3, T22S, R26E, MDB&M and the Northwest quarter of Section 2, T22S, R26E, MDB&M. The annexation will allow for the expansion of an existing sewage treatment facility by adding approximately 38 acres to the reclamation area for crop irrigation in the AE-20 zone, on the property located at 14116 road 184, on the east side of Road 184, approximately 1,840 feet south of State Highway 190 (Avenue 144), southwest of Poplar.

NOTE: Persons wishing to speak on any of the agenda items who have made a political contribution of more than \$250 to any commissioner in the last twelve months must indicate this when speaking.

VII. Executive Officer's Report

1. Legislative Update (No Page)

The Executive Officer will provide a status update of proposed legislation that will, or potentially could, impact LAFCO's legislative authority and/or administrative responsibility.

2. Draft Policy C-1(Page 17-18)

The recently signed and enrolled SB 244(Wolk) bill regarding disadvantaged communities added a provision in Government Code requiring the annexation of disadvantaged communities (with certain exceptions) when cities annex land of 10 acres or more (or as designated by LAFCO) that is contiguous to the affected disadvantaged community. The enclosed draft policy amendment addresses these requirements.

3. Group 4 District SOI Updates(No Page)

A public hearing and Commission action will be scheduled for the March 7th meeting for the following districts: Alpine Village-Sequoia Crest CSD, Ducor CSD, East Orosi CSD, Patterson Tract CSD, Ponderosa CSD, Three Rivers CSD, Tract 92 CSD, Porter Vista PUD, CSA #1, Strathmore FPD and Woodlake FPD.

4. Alternate Public Member Selection Process(Page 19-20)

The Commission recently amended policy to require that the Public Member and Alternate Public Member be advertised for applications before the expiration of each 4-year term. The Alternate Public Member's term expires on May 1, 2012. Enclosed is the proposed time-line and process for the advertisement and selection of the Alternate Public Member for the four year term from May 1, 2012 to May 1, 2016.

5. Upcoming Projects (No Page)

The Executive Officer will provide a summary and tentative schedule of upcoming LAFCO cases and projects.

VIII. Correspondence

None

IX. Other Business

1. Commissioner Report

At this time, any Commissioner may inform the Commission, Staff, or the public of pertinent LAFCO issues not appearing on the agenda.

2. Request from LAFCO for items to be set for future agendas

X. Closed Sessions

There are no items.

NOTE: Persons wishing to speak on any of the agenda items who have made a political contribution of more than \$250 to any commissioner in the last twelve months must indicate this when speaking.

XI. Setting Time and Place of Next Meeting

March 7, 2012 @ 2:00 P.M. in the Board of Supervisors Chambers in the County Administration Building

XII. Adjournment

Item No.

Agenda Summary

- VI.1. *Please see enclosed Staff Report for LAFCO Case 1487, Poplar CSD Annexation 2008-1*
- VII.1. *There are no enclosures for this item.*
- VII.2. *There are no enclosures for this item.*
- VII.3. *Please see enclosed memo, Proposed Amendment to Policy C-1 (Factors and standards to be considered in review of proposals)*
- VII.4. *Please see enclosed memo, Alternate Public Member Selection Process*
- VII.5. *There are no enclosures for this item.*
- IX.1. *There are no enclosures for this item.*
- IX.2. *There are no enclosures for this item.*

NOTE: Persons wishing to speak on any of the agenda items who have made a political contribution of more than \$250 to any commissioner in the last twelve months must indicate this when speaking.

TULARE COUNTY LOCAL AGENCY FORMATION COMMISSION
Minutes of the Meeting

December 7, 2011

Members Present: Allen Ishida, Cameron Hamilton, Rudy Mendoza, Mike Ennis,

Members Absent: Steve Worthley, Julie Allen

Alternates Present: Gerald Magoon.

Alternates Absent: Amy Shuklian,

Staff Present: Ben Giuliani, Cynthia Echavarria, Carrie Perez

Counsel Present: Nina Dong

I. Call to Order

Chair Ishida called the Tulare County Local Agency Formation Commission meeting to order at 2:00 p.m. on December 7, 2011.

II. Approval of the November 2, 2011 Minutes:

Upon motion by Commissioner Mendoza and seconded by Commissioner Magoon, the Commission unanimously approved the November 2, 2011 minutes.

III. Public Comment Period

Chair Ishida opened the Public Comment Period.

No comments were received; Chair Ishida closed the Public Comment Period

IV. Consent Calendar Items

There were no Consent Calendar items.

V. Continued Action Items

There were no Continued Action Items.

VI. New Action Item

1. Election of Officers for 2012

The Commission has selected a new Commission Chair and Vice-Chair. The Chair is Julie Allen and her term commences on January 1, 2012. The Vice-Chair is Cameron Hamilton.

Staff Analyst Echavarria made a correction to the member roster indicating that Commissioner Mendoza's term expires May 2015 and Alternate Shuklian's term expires May 2013.

Upon motion made by Commissioner Magoon and seconded by Commissioner Hamilton the Commission unanimously approved the officers for 2012.

2. Cancellation of January Meeting

Staff Analyst Echavarria stated that due to a lack of lack of cases and matters of substance LAFCO proposed that the January LAFCO meeting be canceled.

Upon motion made by Commissioner Hamilton and seconded by Commissioner Mendoza the Commission unanimously approved the Cancellation of the January 2012 meeting.

VII. Executive Officer's Report

1. Annual LAFCO Map Presentation

Executive Officer Giuliani and Staff Analyst Echavarria provided an annual update on LAFCO maps and statistical tables illustrating city and special district annexation activity as well as change in terms of acreage of County prime agricultural land, land uses, government owned land, land under Williamson Act Contract Countywide and dairy activity.

Executive Officer Giuliani presented the city maps and identified disadvantage unincorporated communities. Giuliani identified the number of disadvantaged unincorporated communities and pointed out the most significant for each city. He also defined the criteria for a "Disadvantaged Unincorporated Communities" and the flexibility that SB 244(Wolk) gives the individual LAFCO's.

Executive Officer Giuliani indicated that the recently signed and enrolled SB 244(Wolk) bill regarding disadvantaged communities added a provision in Government Code requiring the annexation of disadvantaged communities (with certain exceptions) when cities annex land of 10 acres or more (or as designated by LAFCO) that is contiguous to the affected disadvantaged community. The draft policy should come before the Commission in February.

Executive officer Giuliani mentioned that there is already a provision in our policy requiring an annexation survey if the city wants to create a fully surrounded County island. We are now looking at a draft policy that would require a survey in situations where annexations have neighboring disadvantage communities. The survey would allow input form the residences of the disadvantaged community. Commissioner Mendoza asked if there has been a request for the survey materials. Executive officer Giuliani indicated that he had not.

The Commission asked for an update on the Matheny Tract. Executive Officer Giuliani stated that an extra territorial service agreement had been approved for the provision of water. Giuliani indicated that city staff was present and might be better able to answer questions. Bonnie Simos, Principle Planner, City of Tulare, stated that the City had applied for a grant through Self Help Enterprise for extension of water and Self Help Enterprise will also help the City of Tulare look for a grant for extension of sewer as well.

The commission mentioned that for consent of annexation the cities are required to do a revenue sharing agreement with the County that must be signed off by the CAO. Executive Officer Giuliani mentioned that Tulare County LAFCO has a master tax sharing agreement and that it is not done individually. Giuliani stated that there is potential for an agreement between the cities and the County, like the Island annexation program that has a separate tax sharing agreement. An agreement would be up to the cities and the County, otherwise it falls under the master tax sharing agreement.

Chair Ishida asked if the Tulare Motor Sports Complex was removed from this analysis. Mr. Giuliani stated that it had

Regarding Prime Agricultural Land map, members discussed the possibility of changes in soil classifications/definitions due to changes in the Williamson Act. Chair Ishida and Executive Officer Giuliani pointed out that there are other factors involved in classifying soils.

Chair Ishida made mentioned that the Prime Agricultural Land maps shows the cities on the east side of the County are on poor agricultural soils and the cities on the west side of the County are on prime agricultural soils. Ishida mentioned that Visalia and Tulare may be facing state regulation in the future because they are on prime soils, resulting in increased density for Tulare and Visalia. Ishida noted that cities on the east side have a lot more room for growth because they are not on prime soils.

Commissioner Mendoza asked if the map presentation and analysis could be done on a city-by-city report and how far back could the analysis go. Executive Officer Giuliani indicated that staff could put the analysis together for the individual cities going back to 1964.

2. Upcoming Projects

The Executive Officer provided a summary and tentative schedule of upcoming LAFCO cases and projects.

An application was submitted by Poplar CSD for the annexation of approximately 38 acres for treated waste water effluent irrigation. The item should appear on the February agenda.

Draft policy regarding the annexation survey and disadvantaged communities will be on the February agenda.

The Dinuba MSR should be ready for the commission to take a look at in February.

VIII. Correspondence

There were no correspondence items

IX. Other Business

There were no requests for future agenda items

X. Closed Sessions

There were no items

XI. Setting Time and Place of Next Meeting

The next meeting is scheduled for February 1, 2012 @ 2:00 P.M. in the Board of Supervisors Chambers in the County Administration Building

XII. Adjournment

The meeting was adjourned.

**TULARE COUNTY LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER'S REPORT**

February 1, 2011

**LAFCO CASE 1487
Poplar CSD Annexation 2008-1**

- PROPOSAL:** The annexation of 38.46 acres to the Poplar Community Services District. The area proposed to be annexed is owned by the District for the purpose of crop irrigation wastewater reclamation.
- PROPONENT:** Poplar Community Services District
- SIZE:** Approximately 38.46 acres
- LOCATION:** The annexation site is located at 14116 road 184, on the east side of Road 184, approximately 1,840 feet south of State Highway 190 (Avenue 144), southwest of Poplar and is to the south and contiguous to the District's wastewater treatment facility (**Figure 1-4**).
- APNs:** 300-310-013 (formerly 300-110-038)
- NOTICE:** Notice for this public hearing was provided in accordance with Government Code Section 56153, 56154, 56158, 56159.

ANALYSIS

1. Land Use:

A. Site Information

	Existing	Proposed
Zoning Designation	AE-20	no change
General Plan Designation	Agriculture	no change
Uses	Agriculture	no change

B. Surrounding Land Uses and Zoning and General Plan Designations

	Zoning Designation	General Plan Designation	Existing Use
North	AE-20	Public/Quasi Public	Public/Quasi Public
South	AE-20	Agriculture	Agricultural
East	AE-20	Agriculture	Agricultural
West	AE-40	Agriculture	Agricultural

C. *Topography, Natural Features and Drainage (Figure 3):*

The annexation site is topographically flat and contains no natural features.

D. *Conformity with General Plans and Spheres of Influence (Figure 4):*

The entire site is within LAFCO's adopted Sphere of Influence for the Poplar CSD. The proposed land use is consistent with the County's General Plan.

2. Impact on Prime Agricultural Land, Agriculture and Open Space:

The proposed annexation site is farmland and will remain as farmland for wastewater effluent irrigation purposes. There will be no impact on prime agricultural land, agriculture and open space.

Williamson Act and Agricultural Preserves:

The entire site is not under a Williamson Act contract.

3. Population:

The site is currently unoccupied. Since the site has fewer than 12 registered voters, the annexation area is considered uninhabited.

4. Services and Controls – Need, Cost, Adequacy and Availability:

No additional services are needed.

5. Boundaries and Lines of Assessment:

The boundaries of the site conform to lines of ownership and assessment.

6. Assessed Value, Tax Rates and Indebtedness:

Land: \$0.00

Improvements: \$0.00

Exemptions: \$0.00

Total: \$0.00

7. Environmental Impacts:

The potential environmental effects of the proposed annexation have been reviewed and considered in the Poplar Community Service District Annexation 2008-1 Initial Study Environmental Checklist and no significant adverse environmental impacts have been identified. As such, a Negative Declaration was prepared and approved by the PCSD for use in this proposal.

8. Landowner and Annexing Agency Consent:

Consent to this annexation was received from the affected landowner. Therefore, the protest proceedings may be waived in accordance with Government Code Section 56663(c). 6

9. Regional Housing Needs:

The proposed annexation site is farmland and will remain as farmland for wastewater effluent irrigation purposes. There is no impact on regional housing needs.

10. Discussion Issues:

The annexation will allow for the expansion of an existing sewage treatment facility by adding approximately 38 acres to the reclamation area for crop irrigation in the AE-20 zone, on the property located at 14116 road 184, on the east side of Road 184, approximately 1,840 feet south of State Highway 190 (Avenue 144), southwest of Poplar.

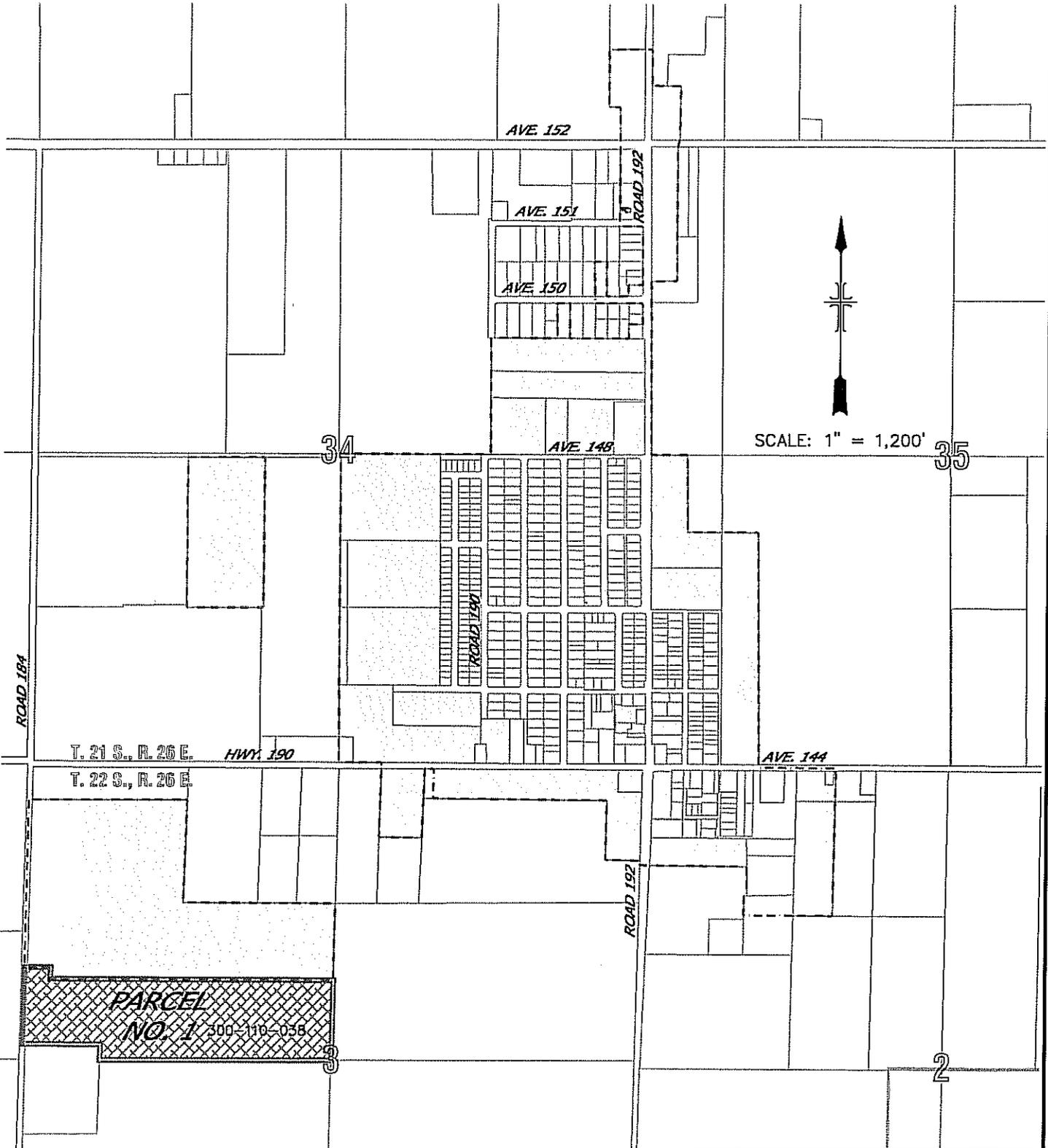
Recommended Actions:

It is recommended that this proposal be approved and that the Commission take the following actions:

1. Certify that the Commission has reviewed and considered the Negative Declaration approved by the Poplar CSD for this project, and find that the project will not have a significant impact on the environment.
2. Find that the proposed annexation to the Poplar CSD is consistent with the policies and priorities of the Cortese-Knox-Hertzberg Act.
3. Pursuant to LAFCO Policy and Procedure Section C-1.2, find that:
 - a. The boundaries of the proposed annexation are definite and certain and will conform to lines of assessment.
 - b. There is a mutual social and economic interest between the residents of Poplar CSD and the proposed annexed territory.
 - c. The proposed reorganization is compatible with the County's General Plan.
 - d. The proposed annexation represents a logical and reasonable adjustment to the Poplar Community Service District boundaries.
4. Approve the annexation, to be known as LAFCO Case 1487, Poplar CSD Annexation 2008-1, without condition.
5. Waive the protest hearing for this proposal in accordance with subsection (d) of Government Code section 56663 (c) and order the annexation without an election.
6. Authorize the Executive Officer to sign and file a Notice of Determination with the Tulare County Clerk.

Figures & Exhibits

- Figure 1 Site Location Map
- Figure 2 Land Use Map
- Figure 3 Aerial Map
- Figure 4 Boundary Map

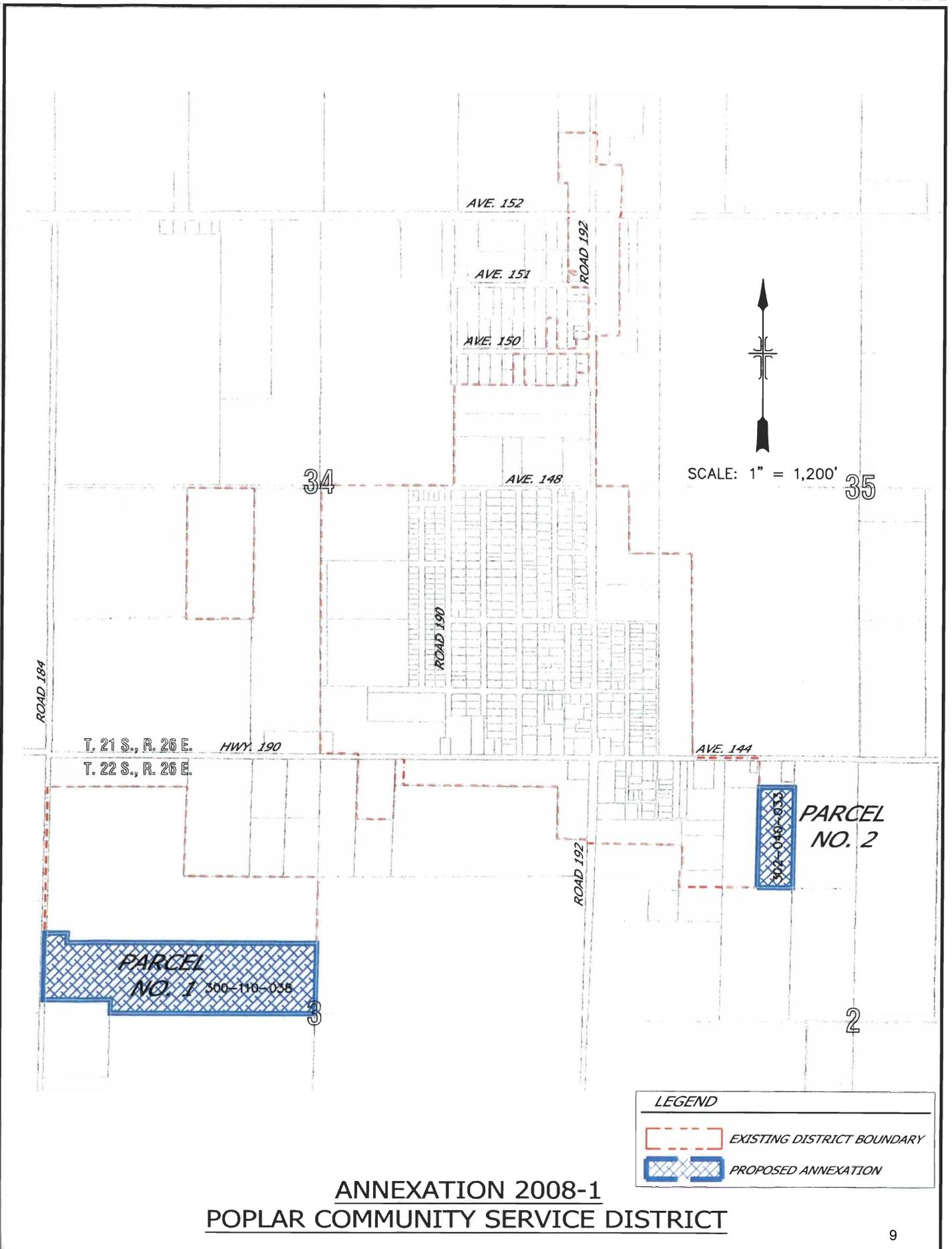


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ANNEXATION 2008-1
POPLAR COMMUNITY SERVICE DISTRICT

FIGURE 2

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**ANNEXATION 2008-1
POPLAR COMMUNITY SERVICE DISTRICT**

FIGURE 3

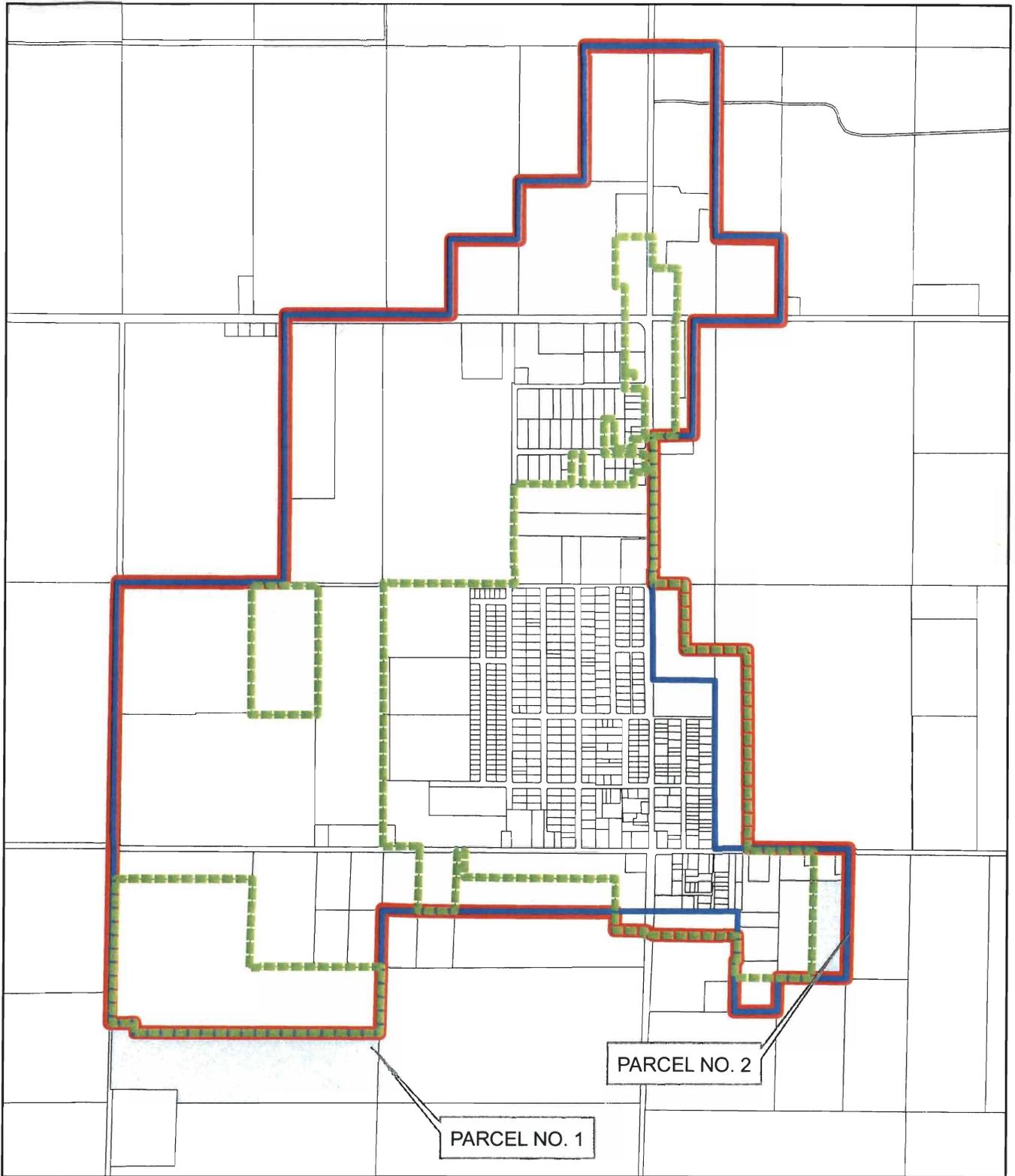


LEGEND

- EXISTING DISTRICT BOUNDARY
- PROPOSED ANNEXATION

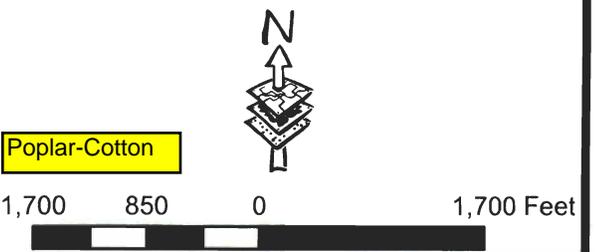
**ANNEXATION 2008-1
POPLAR COMMUNITY SERVICES DISTRICT**

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Legend

-  POPLAR CSD BOUNDARY
-  EXISTING URBAN DEVELOPMENT BOUNDARY (UDB)
-  POPLAR CSD SPHERE OF INFLUENCE
-  TULARE COUNTY PARCELS
-  PROPOSED ANNEXATION 2008-1



CORRECTIVE
ASSESSOR'S REPORT TO LAFCO & AUDITOR
[Pursuant to Section 56386 of Government Code]

LAFCO CASE NO.: 1487

INITIATING AGENCY: POPLAR COMMUNITY SERVICES DISTRICT

DESCRIPTIVE TITLE: ANNEXATION 2008-1

1) Total Parcels Lying Entirely Within Proposed Boundaries: 1

APN 300-310-013 (Formerly 300-110-038)

2) Total Parcels Lying Only Partially Within Proposed Boundaries: 0

None.

3) Total Parcels in Aq Preserve and/or Contract: 0

None. But see "Other Comments:" below

4) If Case Is City Annexation of Aq Preserve, Does City Address The Issue:

Not applicable. But see "Other Comments:" below

5) Total Parcels Owned by Initiating Agency: 1

APN 300-310-013 (Formerly 300-110-038)

6) Assessee's Names, Addresses, Tax Rate Areas and Values:

Using the above-referenced Assessor's Parcel Numbers this information is available to you via the County's Property Information Management System ("PIMS") database.

7) Other Comments:

The County Resource Management Agency is the local authority, and the Department of Conservation is the State authority, in regards to the existence, extent and status of any agricultural preserves and/or land conservation contracts.

This Report was researched and written by: **KMS** on the date of: **12/28/2011**.

~ **END OF REPORT** ~

BEFORE THE LOCAL AGENCY FORMATION COMMISSION
OF THE
COUNTY OF TULARE, STATE OF CALIFORNIA

In the Matter of the Proposed Annexation)
to the Poplar Community Service District,)
LAFCO Case 1487, Poplar CSD Annexation) **RESOLUTION NO.12-001**
2008-1)

WHEREAS, application has been made to this Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 et seq.) for approval of a proposal to annex certain territories described in attached Exhibit "A" made a part hereof; and

WHEREAS, this Commission has read and considered the Resolution of Application and application materials, the report of the County Surveyor,, and the report and recommendations of the Executive Officer, all of which documents and materials are incorporated by reference herein; and

WHEREAS, on February 1st, 2012 this Commission heard, received, and considered testimony, comments, recommendations and reports from all persons present and desiring to be heard concerning this matter.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED as follows:

1. The information, material and facts set forth in the application, the

report of the County Surveyor, and the report of the Executive Officer (including any corrections), have been received and considered in accordance with GC §56668. All of said information, materials, facts, reports and other evidence are incorporated by reference herein.

2. The Commission hereby finds that the proposed annexation will not have a significant impact on the environment, and certifies that the Commission has independently reviewed and considered the information contained in the Negative Declaration approved by the Poplar Community Service District for the proposed annexation in compliance with the California Environmental Quality Act of 1970, as amended, prior to taking action on said reorganization, and that said Negative Declaration and all information relied thereon is incorporated by reference herein

3. The Commission has reviewed and considered, in accordance with GC §56668, the information, materials and facts presented by the following persons who appeared at the public hearing and commented on the proposal:

Cynthia Echavarriai, Staff Analyst

4. All notices required by law have been given and all proceedings heretofore and now taken in this matter have been and now are in all respects as required by law.

5. Based upon the evidence and information on the record before it, the Commission makes the following findings of fact:

- a. This proposal is for the annexation of approximately 38 acres into Poplar Community Service District.
- b. All of the affected property owners have consented to the annexation.

- c. The proposed annexed area is farmland and will remain farmland.
- d. The annexation will allow for the expansion of an existing sewage treatment facility by adding approximately 38 acres to the reclamation area for crop irrigation in the AE-20 zone.

6. Based upon the evidence and information on the record before it and the findings of fact made above, the Commission makes the following determinations:

- a. The boundaries of the proposed reorganization territory are definite and certain and will conform to lines of assessment following the completion of a lot line adjustment.
- b. No additional services are needed.
- c. There is a mutual social and economic interest between the residents of the Poplar and the proposed annexed territory.
- d. The proposed annexation is compatible with the County's General Plan.
- e. The proposed reorganization represents a logical and reasonable adjustment to the Poplar Community Service District boundaries.
- f. This is an uninhabited annexation and written consent has been given by all affected owners of land within the territory to be annexed.
- g. This proposal is in compliance with the policies and priorities of the Cortese-Knox-Hertzberg Act, GC §56377.

7. The Commission hereby waives the protest hearing and orders the annexation without an election in accordance with Section 56663 (c) of the Government Code.

8. The proposed annexation of the territory described in Exhibit "A" attached hereto, is hereby approved.

9. The following short form designation shall be used throughout these proceedings:

LAFCO Case No. 1487, Poplar CSD Annexation 2008-01.

10. The Executive Officer is hereby authorized and directed to mail certified copies of this resolution as required by law.

11. The Executive Officer is hereby authorized and directed to sign the Notice of Determination on behalf of the Commission and file said notice with the Tulare County Clerk pursuant to Section 21152 (a) of the Public Resources Code.

The foregoing resolution was adopted upon motion of Commissioner x, seconded by Commissioner x, at a regular meeting held on this 1st day of February 2012 by the following vote:

AYES:

NOES:

ABSTAIN:

PRESENT:

ABSENT:

Ben Giuliani, Executive Officer

ce



**TULARE COUNTY
LOCAL AGENCY FORMATION COMMISSION**

210 N. Church St., Suite B, Visalia, CA 93291 (559) 624-7274 FAX (559) 733-6720

COMMISSIONERS:
*Juliet Allen, Chair
Cameron Hamilton, V. Chair
Steve Worthley
Rudy Mendoza
Allen Ishida*

February 1, 2012

ALTERNATES:
*Gerald Magoon
Amy Shuklian
Mike Ennis*

TO: LAFCO Commissioners and Alternates

FROM: Ben Giuliani

EXECUTIVE OFFICER:
Ben Giuliani

SUBJECT: Proposed Amendment to Policy C-1 (Factors and standards to be considered in review of proposals)

The recently signed and enrolled SB 244(Wolk) bill regarding disadvantaged communities added a provision in Government Code requiring the annexation of disadvantaged communities (with certain exceptions) when cities annex land of 10 acres or more (or as designated by LAFCO) that is contiguous to the affected disadvantaged community.

The Commission has previously adopted policy regarding the definition of a disadvantaged community and requirements regarding disadvantaged and other unincorporated communities in municipal service reviews. However, the portion of the bill regarding contiguous city annexations has not yet been addressed in Commission policy. Please refer to the attached section C-1.3 in the attached draft policy which addresses these requirements and further defines the exceptions to the disadvantaged community annexation requirements.

This draft proposed policy amendment was distributed to the County and cities for review on December 12, 2011. The draft policy amendment was also reviewed at the City Managers' meeting on January 12, 2012. To date, no comments have been received. It is currently planned to bring this proposed policy amendment back to the Commission for action at the March 7, 2012 meeting.

1.3. City annexations contiguous to disadvantaged unincorporated communities

An annexation of greater than 10 acres can not be approved if there exists a disadvantaged unincorporated community (as defined in Policy C-5.11(C)) that is contiguous to the area of proposed annexation, unless an application to annex the disadvantaged unincorporated community has been filed with the executive officer. An application for annexation of the disadvantaged community shall not be required if an application for the community has been made in the preceding five years or the Commission finds, based on written evidence, that a majority of the residents within the affected community are opposed to annexation. *[GC §56375(a)(8)]*

- A. "Written evidence" may be in the form of annexation survey results from residents of the unincorporated community. The survey mailing list should also be provided to the Commission. The annexation survey should include information explaining the costs and benefits of potential annexation in regards to services, land use, voting, etc. The survey must be completed no longer than two years before the filing of the annexation proposal.
- B. If the annexation is contiguous to a disadvantaged unincorporated community that is served by a special district that provides urban services, the provisions listed in this sub-section are only applicable to annexations that are at least one-third the size of the neighboring special district.

(Note: the Commission adopted definition of a disadvantaged community is an area that has a median household income 80% or less of the statewide median and contains at least 20 dwelling units at a density not less than one unit per acre.)



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LOCAL AGENCY FORMATION COMMISSION**

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EXECUTIVE OFFICER:
Ben Giuliani

February 1, 2012

TO: LAFCO Commissioners and Alternates

FROM: Ben Giuliani

SUBJECT: Alternate Public Member Selection Process

The Commission amended (10/5/11) the Public Member and Alternate Member selection and appointment process to open the positions to the community at large at least two months before the expiration of the Member's term of office. The incumbent member may also reapply for another term. The Alternate Public Member's term, currently held by Gerald Magoon, is expiring on May 1, 2012.

Listed below is the proposed timeline for the selection and appointment of the Alternate Public Member for the term from May 1, 2012 to May 1, 2016.

2/13/12 to 3/13/12 Advertise the Alternate Public Member position to the public.

3/7/12 The Commission appoints a selection committee consisting of one County member and one City member.

3/13/12 to 3/27/12 The selection committee reviews applications, interviews as necessary and selects a candidate to recommend to the Commission.

4/4/12 The Commission takes action to appoint the Alternate Public Member.
(Note: the appointment of the Alternate Public Member shall be subject to the affirmative vote of at least one County member and one City member.)