



TULARE COUNTY LOCAL AGENCY FORMATION COMMISSION

210 N. Church Street, Suite B, Visalia 93291 Phone: (559) 623-0450 FAX: (559) 733-6720

COMMISSIONERS:
Pete Vander Poel, Chair
Julie Allen, V-Chair
Martha Flores
Dennis Townsend
Pamela Kimball

LAFCO MEETING AGENDA

June 3, 2020 @ 2:00 P.M.

ALTERNATES
Eddie Valero
Carlton Jones
Vacant

NOTE: This meeting will allow Commissioners and the public to participate in the meeting via Teleconference, pursuant to the Governor’s Executive Order N-25-20 (March 12, 2020), available at <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

EXECUTIVE OFFICER
Ben Giuliani

The call-in number for this meeting is: 877-858-5743 | Passcode: 609873

Executive Order N-25-20 requires agencies holding meetings via teleconferences to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, LAFCo has designated the following physical location for public participation:

BOARD OF SUPERVISORS CHAMBERS | COUNTY ADMINSTRATIVE BUILDING
2800 West Burrel Avenue
Visalia, CA 93291

- I. Call to Order
- II. Approval of Minutes from April 1, 2020 (Pages 01-03)
- III. Public Comment Period

At this time, members of the public may comment on any item not appearing on the agenda and that is within the scope of matters considered by the Commission. Under state law, matters presented under this item cannot be discussed or acted upon by the LAFCO Commission at this time. So that all interested parties have an opportunity to speak, any person addressing the Commission may be limited at the discretion of the chair. At all times, please use the microphone and state your name and address for the record.

- IV. New Action Items
 - 1. 2020/2021 Final Budget and Work Program (Pages 04-21)
[Public Hearing].....Recommended Action: Approval

Pursuant to GC 56381, the Commission must adopt a proposed budget and work program, for the following fiscal year, by May 1. The Commission must also decide the amount of reserve funds, if any, it would like to apply in order to offset the contribution from the County’s eight cities and Tulare County. All expenditures and revenues are itemized on a single spreadsheet and the work program.
 - 2. Cancellation of the July 1st meeting (No Page)
[No Public Hearing].....Recommended Action: Cancel Meeting

NOTE: Persons wishing to speak on any of the agenda items who have made a political contribution of more than \$250 to any commissioner in the last twelve months must indicate this when speaking. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact LAFCO Staff at 559-623-0450. Documents related to the items on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at 210 N Church Ste. B Visalia CA 93291

There are no urgent items scheduled for the July 1st meeting. This will also allow additional time for the submittal of applications for the Alternate Public Member position. The next regularly scheduled meeting is August 5th, 2020.

V. Executive Officer's Report

1. Legislative Update (No Page)

Executive Officer will provide verbal update

2. Upcoming Projects (No Page)

The Executive Officer will provide a summary and tentative schedule of upcoming LAFCO projects.

VI. Correspondence

There are no correspondence items.

VII. Other Business

1. Commissioner Report (No Page)

2. Request from LAFCO for items to be set for future agendas (No Page)

VIII. Setting Time and Place of Next Meeting

1. July 1, 2020 or August 5, 2020 @ 2:00 P.M in the Board of Supervisors Chambers in the County Administration Building.

IX. Adjournment

NOTE: Persons wishing to speak on any of the agenda items who have made a political contribution of more than \$250 to any commissioner in the last twelve months must indicate this when speaking. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact LAFCO Staff at 559-623-0450. Documents related to the items on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at 210 N Church Ste. B Visalia CA 93291

TULARE COUNTY LOCAL AGENCY FORMATION COMMISSION

**2800 W. Burrel Ave., Visalia, CA 93291 – Tulare County Administrative Building
April 1, 2020 – Meeting Minutes**

Members Present: Vander Poel, Allen, Flores, Townsend, Kimball
Members Absent:
Alternates Present:
Alternates Absent: Gomes, Valero, Jones
Staff Present: Giuliani, Ingoldsby, & Kane recording
Counsel Present: Erickson

- I. **Call to Order:** Chair Vander Poel called the meeting to order at 2:00 p.m.
- II. **Approval of the March 4, 2020 Meeting Minutes:**
Upon motion by Commissioner Flores and seconded by Commissioner Kimball, the Commission unanimously approved the LAFCO minutes.
- III. **Public Comment Period:**
Chair Vander Poel opened/closed the Public Comment Period at 2:03 p.m. No public comments received.
- IV. **New Action Items:**
 1. **Annexation to the Goshen Community Services District, Case 1550 (Goshen)**
Staff Analyst Ingoldsby presented the proposed annexation to the Goshen Community Services District (CSD). Staff Analyst Ingoldsby reported that a letter from Caltrans had been received protesting the inclusion of Caltrans property. After some discussion amongst the Commission, it was clarified that the Caltrans property could be removed from the proposed annexation.

Chair Vander Poel opened the public hearing at 2:14

Mr. Aaron Bock, with Tulare County Economic Development, spoke in favor of the proposed annexation.

Chair Vander Poel closed the public hearings at 2:16

Upon motion by Commissioner Townsend and seconded by Commissioner Allen, the Commission unanimously approved the annexation to the Goshen CSD with the exclusion of the Caltrans property.
 2. **Request for Fee Waiver for Detachment from Porterville Irrigation District**
Staff Analyst Ingoldsby outlined the requested fee waiver for the detachment from the Porterville Irrigation District. Staff Analyst Ingoldsby explained that there were three primary options for the Commission to consider. The Commission could grant a full waiver of the fees, grant a reduction in fees to reflect the actual estimated costs, or deny the waiver entirely.

Chair Vander Poel opened the public hearing at 2:34

Mr. Michael Clayborn, Senior Attorney for the Leadership Counsel for Justice and Accountability spoke in favor of the fee waiver.

Ms. Adeyinka Glover, Attorney for the Leadership Counsel for Justice and Accountability spoke in favor of the fee waiver.

Mr. Cristobal Chavez, property owner requesting the fee waiver spoke in favor of the fee waiver.

Chair Vander Poel closed the public hearings at 2:40

Upon motion by Commissioner Townsend and seconded by Commissioner Kimball, the Commission unanimously approved to reduce the fees to the straight cost recovery.

3. **2020/2021 Preliminary Budget and Work Program**

Staff Analyst Ingoldsby provided a detailed overview of the proposed budget and work program. After discussion the Commission decided to use \$60,000 in reserve funding to offset City/County contributions in the coming 2020/2021 fiscal year.

Chair Vander Poel opened the public hearing at 3:03 p.m.

Mr. John Lollis with City of Porterville thanked the Commission for evaluating the current financial situation.

Chair Vander Poel closed the public hearing at 3:04 p.m.

Upon motion by Commissioner Townsend and seconded by Commissioner Allen, the Commission unanimously approved the proposed preliminary budget with the carryover of \$60,000 in reserve funding.

4. **Alternate Public Member Selection Committee**

Staff Analyst Ingoldsby stated that Alternate Member Gomes term would be ending and a notice had been posted for soliciting applicants for the position. After some discussion, Commissioner Flores, and Commissioner Townsend were nominated to participate as the Selection Committee.

Upon motion by Commissioner Kimball and seconded by Commissioner Allen, the Commission unanimously appointed Commissioner Flores and Commissioner Townsend to the Selection Committee.

5. **Cancellation of the May 6th Meeting**

EO Giuliani stated that since no action items would be presented in May, the recommendation would be to cancel and hold the next meeting June 3, 2020.

Upon motion by Commissioner Townsend and seconded by Commissioner Kimball, the Commission unanimously approved to cancel the May meeting.

V. **Executive Officer's Report**

1. **Legislative Update:**

EO Giuliani reviewed the legislative report.

2. **Upcoming Projects:**

EO Giuliani stated that the final budget would be presented at the June meeting.

VI. **Correspondence:**

1. None

VII. **Other Business:**

1. **Commissioner Report:**

None

2. **Request from LAFCO for items to be set for future agendas:**

None

VIII. Setting Time and Place of Next Meeting:

The next Local Agency Formation Commission (LAFCO) meeting scheduled for **June 3, 2020 at 2:00 p.m.** in the Board of Supervisors Chambers in the County Administration Building

IX. Adjournment: The Tulare County LAFCO meeting adjourned at 3:07 p.m.

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TULARE COUNTY LOCAL AGENCY FORMATION COMMISSION

210 N. Church St., Suite B, Visalia, CA 93291 Phone: (559) 623-0450 FAX: (559) 737-4246

COMMISSIONERS:
Pete Vander Poel, Chair
Juliet Allen V-Chair
Martha Flores
Dennis Townsend
Pamela Kimball

ALTERNATES:
Eddie Valero
Carlton Jones
Vacant

EXECUTIVE OFFICER:
Ben Giuliani

June 3, 2020

TO: LAFCO Commissioners, Alternates, Counsel,

FROM: Steven Ingoldsby, Staff Analyst

SUBJECT: FY 2020/21 Final Budget and Work Program

Enclosed for your review are the Fiscal Year 2020/21 Final Budget and Work Program. LAFCO is required to adopt its final budget by June 15th of each year. At the April 1st meeting, LAFCO elected to use \$60,000 of reserve funds to help offset city and county contributions to the budget. Besides the \$60,000 offset, all other budget allocation subtotals are the same from the preliminary budget and work program to the final budget and work program. \$150 from utilities was moved to custodial in anticipation of lower utility costs from increased telework and increased cleaning frequency as a result of SARS-Cov-2. Listed below are the contributions amounts for FY 2020/21.

<i>Using \$60,000 offset</i>	POPULATION (DOF 1/1/2019)	PERCENT OF POPULATION	PROPOSED 20/21 CONTRIBUTION	
CITY OF DINUBA	25,689	5.39%	\$9,759	
CITY OF EXETER	11,009	2.31%	\$4,182	
CITY OF FAMERSVILLE	11,396	2.39%	\$4,329	
CITY OF LINDSAY	13,153	2.76%	\$4,996	
CITY OF PORTERVILLE	59,490	12.48%	\$22,559	
CITY OF TULARE	66,457	13.94%	\$25,245	
CITY OF VISALIA	137,696	28.89%	\$52,307	
CITY OF WOODLAKE	7,691	1.61%	\$2,922	
COUNTY OF TULARE	144,007	30.22%	\$54,705	
TOTAL	476,588	100.00%	\$181,044	(+\$200 billing fee to County Auditor)

Attachments

1. FY 2020/2021 Work Program
2. FY 2020/2021 Final Budget (Org 794)
3. Resolution

2020/21
LAFCO
WORK PROGRAM

Prepared by: Steven Ingoldsby
Tulare County LAFCO
210 N. Church St., Suite B
Visalia, CA 93277
Phone: (559) 623-0450
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Introduction

Overview of LAFCO

The Tulare County Local Agency Formation Commission (LAFCO) is responsible for coordinating logical and timely changes in local government boundaries, for conducting special studies which review ways to reorganize, simplify and streamline governmental structure, and for preparing Municipal Service Reviews and Spheres of Influence for each city and special district within Tulare County. The Commission's efforts are directed to seeing that services are provided efficiently and economically while agricultural and open-space lands are protected. LAFCO is independent of the government of Tulare County or any of the cities; however, funding to operate the agency is required to be provided by the county and the cities.

State law first established LAFCOs in each county in 1963. LAFCOs were given regulatory authority over local boundary changes. The agencies currently function under the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. Government Code Section 56375 sets forth the powers and duties of the commission. It gives LAFCO the authority to "review and approve or disapprove with or without amendment, wholly, partially, or conditionally" proposals concerning the formation of cities and special districts, annexation or detachment of territory to cities and special districts, and other changes in jurisdiction or organization of local governmental agencies. In reviewing proposals, LAFCO is required to consider certain factors such as the conformity with city or county plans, current levels and need for future services, the social, physical and economic effects on the community, the effect on existing agricultural lands and open space, the timely availability of adequate water supplies, and the extent to which each proposal will assist the receiving city and the County in achieving its fair share of the regional housing needs.

LAFCO must consider the effect that any proposal will produce on existing agricultural lands. By guiding development towards vacant urban land and away from agricultural preserves, LAFCO assists with the preservation of Tulare County's valuable agricultural resources. LAFCO also works to discourage urban sprawl, a pattern of development characterized by inefficient delivery of important urban services and unnecessary loss of agricultural land. By discouraging sprawl, LAFCO discourages the misuse of land resources and promotes a more efficient system of local government agencies.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires each LAFCO to adopt an annual budget. The 2020/21 Work Program for the Tulare County LAFCO outlines the anticipated work to be accomplished by LAFCO during the fiscal year and is prepared to accompany the annual budget.

Description of Region

Tulare County, comprised of 12,595 km², is located in the southern portion of the San Joaquin Valley. The Valley is bounded on the west by the Coast Range and on the east by the Sierra Nevada Mountains. The Valley extends from Sacramento on the north, to the Tehachapi Mountains on the south. The San Joaquin Valley is the richest farmland in the world.

Tulare County has approximately one third of its land area in the Valley. The remaining portion is in the Sierra Nevada Mountains. This offers an abundance of scenic and recreational opportunities for residents and visitors. The land in the Valley produces a wide variety of agricultural products. Tulare County ranks as one of the largest agricultural producing counties in the nation.

The population of Tulare County is concentrated in the Valley area. There are eight incorporated cities, which account for 70% of the total county approximate population of 479,112 (DOF – 1/1/19). The eight cities are: Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, Visalia and Woodlake. There are also numerous special districts in the county, including various Community

Service Districts, Irrigation Districts, Hospital Districts, Cemetery Districts, Public Utility Districts, and Resource Conservation Districts.

Organization of LAFCO

The Tulare County Local Agency Formation Commission is composed of two county supervisors selected by the Board of Supervisors, two city council representatives selected by the mayors in the county, and one public member selected by the other four members. Commission members serve four-year terms. There is an alternate member for each category – city, county, and public. Tulare County LAFCO does not have special district members; however, the law does provide for the addition of two special district members and one alternate if the Commission so orders or the special districts petition for such representation.

LAFCO Commissioners

Pete Vander Poel, Chair	County representative
Julie Allen, Vice Chair	Public representative
Martha Flores	City representative
Dennis Townsend	County representative
Pamela Kimball	City representative
Eddie Valero	Alternate, County representative
Carlton Jones	Alternate, City representative
vacant	Alternate, Public representative

LAFCO Staff

Ben Giuliani, Executive Officer
Steven Ingoldsby, Staff Analyst
Aime Kane, LAFCO Clerk
Marit Erickson, LAFCO Counsel

LAFCO Abbreviations and Acronyms

CALAFCO	<i>California Association of Local Agency Formation Commissions</i>
C-K-H	<i>Cortese-Knox-Hertzberg Local Government Reorganization Act Of 2000</i>
CSD	<i>Community Services District</i>
GC	<i>Government Code</i>
LAFCO	<i>Local Agency Formation Commission</i>
MSR	<i>Municipal Service Review</i>
PUD	<i>Public Utility District</i>
SOI	<i>Sphere of Influence</i>

LAFCO Work Program Elements

SUBCATEGORY: 100 ADMINISTRATION

WORK ELEMENT: **100.01 LAFCO
Administration**

PURPOSE: To manage and coordinate LAFCO staff work in Tulare County, including development and implementation of the budget, work program, and Policies and Procedures Manual.

PREVIOUS WORK: This is an ongoing function of LAFCO.

PRODUCTS:

1. Administration and support of LAFCO work functions.
2. Representation at statewide and local planning meetings.
3. Development of LAFCO Policies and Procedures Manual.
4. Maintain LAFCO files and records.
5. Prepare LAFCO meeting agendas, schedules and minutes.
6. Prepare annual budget and work program.
7. Maintain membership in CALAFCO.

DISCUSSION:

The administration program provides direction and management of the various routine functions that comprise the LAFCO Work Program. This includes: project scheduling, budget preparation and monitoring, personnel recruitment and training, records maintenance, review of legislation affecting LAFCOs and development of LAFCO Policies and Procedures consistent with C-K-H requirements and Commission directives.

LAFCO staff also maintains membership in the California Association of Local Agency Formation Commissions (CALAFCO), which provides statewide coordination of LAFCO activities, representation before the State Legislature and other bodies, training opportunities for member LAFCOs, and a structure for sharing information among LAFCOs and other governmental agencies throughout the State.

BUDGET:

Estimated staff costs:	\$52,795	(5.0 Staff Person Months)
Memberships:	\$7,732	
Publications and Notices	\$1,750	
County Counsel:	\$4,000	
COWCAP Charged:	\$10,000	
Board Directors fees:	\$1,000	
Rent	\$12,871	
Insurance	\$2,614	
Prof. & Specialized:	\$200	
Service from Other Dept.	\$8,514	
Total:	\$101,476	
Revenue (source):		(Reserve Funds)
Revenue (source):	\$101,476	(County & Cities Contribution)
Revenue (source):		(Planning & Engineering Fees)

SUBCATEGORY: 100 ADMINISTRATION
 WORK ELEMENT: **100.02 Office Expenses/Fixed Assets**
 PURPOSE: To procure and manage the assets of LAFCO.

PREVIOUS WORK: Purchase supplies and equipment.
 Purchase Liability Insurance.
 Maintenance of LAFCO website.
 Publish public notices.

- PRODUCTS:
1. Procurement of supplies and equipment.
 2. Maintenance of existing equipment.
 3. Inventory of LAFCO assets.
 4. Continuation of Internet service.
 5. Payment of rent, telephone, mail, printing, data processing and other overhead services.
 6. Ongoing maintenance of LAFCO website.

DISCUSSION:

LAFCO is required by GC Section 56300(f)(1) to establish and maintain, or otherwise provide access to notices and other commission information for the public through an internet website.

The address for the Tulare County LAFCO website is www.co.tulare.ca.us/lafco/. The site provides general information regarding LAFCO, Tulare County LAFCO commissioners and staff, meeting and application deadline schedules, and allows access to agendas and minutes. The site will also be used to post notices, agendas, minutes, and disclosures as required by Sections 56100.1, 56150, 56300, and 56661.

Because LAFCO is an independent agency, LAFCO maintains a general liability insurance policy. LAFCO reimburses the County for office space and other operational expenses as part of the work program.

BUDGET:

Office Expense:	\$800
Telecomm	\$1000
ADP Payroll/Personnel:	\$228
Utilities:	\$1,850
Custodial Services:	\$650
Property	\$0
Mail	\$900
Printing	\$250
Alarm	\$100
Worker's Compensation	\$0
Total	\$5,928

(Reserve Funds)
 \$5,928 (County & Cities Contribution)

(Planning & Engineering Fees)

SUBCATEGORY: 100 ADMINISTRATION

WORK ELEMENT: **100.03 Training and Travel**

PURPOSE: Travel to various local, regional and statewide meetings as required.
Training for staff related to the operations of LAFCO and legislative activity affecting LAFCOs.

PREVIOUS WORK: This is an ongoing work element.

PRODUCTS:

1. Representation at statewide and local LAFCO meetings.
2. Staff training and educational seminars.
3. Commissioner training and education seminars.

BUDGET:

Training (Commissioners & Staff):	\$3,355
Transportation/Travel (Commissioners & Staff)	\$5,865
Total:	\$9,220

Revenue (source):	(Reserve Funds)
Revenue (source):	\$9,220 (County & Cities Contribution)
Revenue (source):	(Planning & Engineering Fees)

SUBCATEGORY: 101 SPECIAL PLANNING PROJECTS

WORK ELEMENT: **101.02 Municipal Service Reviews**

PURPOSE: To prepare Municipal Service Reviews (MSR's) pursuant to GC §56430.

PREVIOUS WORK: Group 1 MSRs adopted March 2006
 Group 2 MSRs adopted May 2006
 Group 3 MSRs adopted March 2007
 Group 4 MSRs adopted October 2011
 City of Dinuba MSR updated June 2012
 City of Visalia MSR updated February 2013
 City of Tulare MSR updated October 2013
 City of Porterville MSR updated October 2014
 City of Exeter MSR update April 2016
 City of Woodlake MSR update August 2016
 Goshen CSD MSR update December 2018

PRODUCTS: MSRs for Alpaugh CSD, Pixley PUD, Earlimart PUD, Tipton CSD, Strathmore PUD, Teviston CSD, Allensworth CSD and other districts as needed

DISCUSSION:

In accordance with GC §56430, in order to prepare and update spheres of influence, LAFCOs are required to conduct a review of the municipal services provided in the county or other appropriate area designated by the Commission. To address this requirement, a program for conducting municipal service reviews (MSR's) was initiated by LAFCO during the 2003/04 fiscal year.

Through a contract with Omni-Means consultants, Tulare County's eight cities and 19 of the special districts were reviewed and MSRs were adopted in 3 groups. Group 1, consisting of Visalia, Farmersville, Tulare and surrounding districts were approved by the Commission in March 2006. Group 2, consisting of Dinuba, Woodlake and surrounding districts were approved by the Commission in May 2006. Group 3, consisting of Exeter, Lindsay and Porterville and surrounding districts were approved by the Commission in March 2007. Group 4, consisting of 21 special districts was approved in October 2011. The scope of MSRs has since been expanded to include service needs of disadvantaged unincorporated communities within and adjacent to the subject agency's current SOI. MSR updates have been completed for the cities of Dinuba, Visalia, Tulare, Porterville, Exeter and Woodlake. Due to a reduced level of casework LAFCO Staff has and will continue to complete the MSR updates without the use of a consultant. Thus, no funds will be allocated for consultant services for FY 20/21. By policy, future MSR updates will be completed on an as needed basis following County Community Plan and City General Plan Updates.

BUDGET:

Estimated staff costs:	\$63,354	(6.0 Staff Person Month)
Total:	\$63,354	
Revenue (source):	\$60,000	(Reserve Funds)
Revenue (source):	\$3,354	(County & Cities Contribution)
Revenue (source):		(Planning & Engineering Fees)

SUBCATEGORY: 101 SPECIAL PLANNING PROJECTS

WORK ELEMENT: **101.03 Cities and Special District Inventory Update**

PURPOSE: To maintain the LAFCO Cities and Special District Inventory.

PREVIOUS WORK: LAFCO Cities and Special District Inventory (October 1975)
 LAFCO Cities and Special District Inventory (Revised January 1981)
 LAFCO Cities and Special District Inventory (Revised June 1998)
 LAFCO Cities and Special District Inventory (Revised April 2007)
 LAFCO Cities and Special District Inventory (Revised April 2013)

PRODUCTS: Continuous update of the LAFCO Cities and Special District Inventory.

DISCUSSION: The Tulare County LAFCO Cities and Special District Inventory is a listing of the various agencies in Tulare County and provides information about each agency, including: date formed, address, phone number, contact person, functions performed, and method of financing. The Inventory also includes a brief description of each type of agency and a map depicting the agency's sphere of influence. For Community Service Districts and County Service Areas the inventory also describes the latent powers each district was authorized to perform, but had not performed as of January 1, 2006 and January 1, 2009 (respectively). The full-published revision has been completed. The last major revision took place in FY 13/14. However, this Work Program allocation is intended for the continual updating of contact and map information in the Inventory.

BUDGET:

Estimated staff costs:	\$10,056	(1.0 Staff Person Months)
Total:	\$10,056	
Revenue (source):		(Reserve Funds)
Revenue (source):	\$10,056	(County & Cities Contribution)
Revenue (source):		(Planning & Engineering Fees)

SUBCATEGORY: 101 SPECIAL PLANNING PROJECTS

WORK ELEMENT: **101.04 Sphere of Influence Updates & Amendments**

PURPOSE: To prepare updates to agencies' Spheres of Influence and provide an efficient method to review and amend the Spheres of Influence for all agencies within Tulare County LAFCO's jurisdiction.

PREVIOUS WORK: In 2011; Alpine Village-Sequoia Crest CSD, Ducor CSD, East Orosi CSD, Patterson Tract CSD, Ponderosa CSD, Three Rivers CSD, Tract 92 CSD, Porter Vista PUD, CSA #1, Strathmore FPD and Woodlake FPD. Lindmore ID (2011) Lindsay-Strathmore ID (2011) Sultana (2011) Ivanhoe (2011) City of Dinuba (2012) Lindmore Irrigation District (2012) Lindsay-Strathmore Irrigation (2012) Allensworth CSD (2012) Sultana CSD (2012) Three Rivers CSD (2012) City of Lindsay (2014) City of Porterville (2014) City of Exeter (2016) City of Woodlake (2016) City of Tulare (2017) City of Visalia (2018), Goshen CSD (2018)

PRODUCTS: 1. SOI Reviews (and updates as needed) for Tulare County principal districts and cities

DISCUSSION:

Pursuant to GC Section 56425(g), all Spheres of Influence must be reviewed and updated, as necessary, on or before January 1, 2008 and every five years thereafter, as needed.

Tulare County LAFCO Resolution 96-02 provides that, whenever possible, the Sphere of Influence of each city and those Special Districts that provide urban services to unincorporated communities within the County should reflect a twenty-year growth area with additional areas for communities of interest (Section 56425 (a) (4)). This boundary shall be reviewed and, if necessary, updated no more than once every five years. The updates should be sufficient to accommodate projected growth for twenty years from the date of adoption.

The MSR schedule in Work Element 101.02 will guide the update of agencies' spheres of influence.

BUDGET:

Estimated staff costs:	\$21,118	(2 Staff Person Months)
Total:	\$21,118	
Revenue (source):	\$	(Reserve Funds)
Revenue (source):	\$14,559	(County & Cities Contribution)
Revenue (source):	\$6,569	(Planning & Engineering Fees)

SUBCATEGORY: 101 SPECIAL PLANNING PROJECTS

WORK ELEMENT: **101.06 Special Projects**

PURPOSE: To fulfill LAFCO's obligation to perform special governmental organization studies pursuant to GC 56375.

PREVIOUS WORK: Agricultural Land Updates
Public Cemetery District Report
Memorial District Report

PRODUCTS: This is an on-going work element. Products could include district consolidation and formation studies.

DISCUSSION:

In accordance with GC §56375, LAFCO has the authority to conduct a variety of studies related to effective and efficient provision of public services. This includes special district formation and consolidation studies. As a result of LAFCO Policy Amendments, a Financial Impact Study is now required to be prepared for the activation of latent powers, in certain instances.

The work element accounts for staff and consultant resources required to respond to the need for such special studies as may be authorized by LAFCO during the fiscal year.

BUDGET:

Estimated staff costs:	\$10,559	(1.0 Staff Person Month)
Total:	\$10,559	
Revenue (source):		(Reserve Funds)
Revenue (source):	\$10,559	(County & Cities Contribution)
Revenue (source):		(Planning & Engineering Fees)

SUBCATEGORY: 102 CASE PROCESSING

WORK ELEMENT: **102.01 LAFCO Case Processing**

PURPOSE: To process applications submitted by LAFCO.

PREVIOUS WORK: In FY 2019/20 as of this date, staff has processed 9 cases (annexations, detachments, sphere of influence amendments and extension of services agreements). In prior years, a separate work element (101.05 Island Annexation Program) was dedicated to the island annexation program which is now incorporated in this element

PRODUCTS: This is an ongoing work element. Staff will continue to process case applications as they are submitted. For fiscal year 2020/21, based on feedback from local agencies, staff is estimating processing 12 cases.

BUDGET:

Estimated staff costs:	\$31,677	(3 Staff Person Months)
Total:	\$31,677	
Revenue (source):		(Reserve Funds)
Revenue (source):	\$	(County & Cities Contribution)
Revenue (source):	\$31,677	(Planning & Engineering Fees)

LAFCO Work Program Summary

Activity Description	Work Element Number	Revenue Source and Amount				Expenditures
		Reserve Funds	Income from Other Agencies	Planning & Engineering Services	Fees Paid by County for Incorporation	
LAFCO Administration	100.01	\$0	\$101,476	\$0	\$0	\$101,476
Office Expenses / Fixed Assets	100.02	\$0	\$5,928	\$0	\$0	\$5,928
Training and Travel	100.03	\$0	\$9,220	\$0	\$0	\$9,220
Municipal Service Reviews	101.02	\$60,000	\$3,354	\$0	\$0	\$63,354
Cities & Special District Inventory Update	101.03	\$0	\$10,559	\$0	\$0	\$10,559
Sphere of Influence Updates & Amendments	101.04	\$0	\$14,559	\$6,559	\$0	\$21,118
Special Projects	101.06	\$0	\$10,559	\$0	\$0	\$10,559
LAFCO Case Processing	102.01	\$0	\$0	\$31,677	\$0	\$31,677
Subtotals	NA	\$60,000	\$145,655	\$38,236	\$0	\$253,891
Contingency	NA	\$0	\$25,389	\$0	\$0	\$25,389
TOTALS		\$60,000	\$181,044	\$38,236	\$0	\$279,280

Total Staff Person Months = 18.0
 (Executive Director – 6.0; Staff Analyst – 9; Clerk - 3)

TULARE CO. LAFCO- 6-YEAR STRATEGIC WORK PROGRAM

<i>FY</i>	<i>MSR</i>	<i>SOI UPDATE</i>	<i>SPECIAL PROJECTS</i>	<i>Pending Proposals, Possible Future Projects, Annual Work Elements</i>
2020/21	Alpaugh CSD, Pixley PUD, Earlimart PUD, Tipton CSD, Strathmore PUD, Teviston CSD, Allensworth CSD and other districts as needed	As needed based on MSR results		<i>Possible Future Projects</i> <ul style="list-style-type: none"> • District dissolutions • District formations • Incorporation studies • Policy updates • Implementation of MSRs <i>Annual Work Elements</i> <ul style="list-style-type: none"> • Case Processing • SOI Amendments • City-Special Districts Inventory • Special Projects
2021/22	Future MSRs and SOI updates will be completed based on County Community Plan Updates and City General Plan Updates.			
2022/23				
2023/24				
2024/25				
2025/26				

AGENCY CONTRIBUTIONS
CARRYOVER SCENARIOS

Carryover applied: \$60000

	POPULATION (DOF 1/1/2019)	PERCENT OF POPULATION	PROPOSED		DIFFERENCE
			20/21 CONTRIBUTION	19/20 CONTRIBUTION	
CITY OF DINUBA	25,689	5.39%	\$9,759	\$9,630	\$129
CITY OF EXETER	11,009	2.31%	\$4,182	\$4,342	-\$160
CITY OF FAMERSVILLE	11,396	2.39%	\$4,329	\$4,430	-\$101
CITY OF LINDSAY	13,153	2.76%	\$4,996	\$5,096	-\$100
CITY OF PORTERVILLE	59,490	12.48%	\$22,599	\$23,538	-\$939
CITY OF TULARE	66,457	13.94%	\$25,245	\$25,545	-\$300
CITY OF VISALIA	137,696	28.89%	\$52,307	\$52,748	-\$441
CITY OF WOODLAKE	7,691	1.61%	\$2,922	\$3,014	-\$92
COUNTY OF TULARE	144,007	30.22%	\$54,705	\$55,896	-\$1,191
TOTAL	476,588	100.00%	\$181,044	\$184,222	-\$3,178

(794) LINE 5801

\$181,044

+ \$200.00 billing fee to County Auditor

**BEFORE THE LOCAL AGENCY FORMATION COMMISSION
OF THE
COUNTY OF TULARE, STATE OF CALIFORNIA**

In The Matter of the 2020/21 Final Budget)
And Work Program for the Tulare County) **RESOLUTION NO. 20-XX**
Local Agency Formation Commission)

WHEREAS, Government Code Section 56381 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires that on or before the 15th day of June, the Local Agency Formation Commission must prepare and transmit to the Board of Supervisors; to each city; and to the clerk and chair of the city selection committee, if any, its final budget for the following fiscal year; and

WHEREAS, LAFCO Policy D-3.4 (Staff Services Agreement), requires the preparation of a work program for each fiscal year indicating the services to be provided in that fiscal year; and

WHEREAS, this Local Agency Formation Commission on April 1, 2020 elected to apply \$60,000 in reserve funds to help offset city and county contributions; and

WHEREAS, this Local Agency Formation Commission on June 3, 2020 considered the fiscal year 2020/21 final budget and work program as recommended by the Executive Officer

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED as follows:

1. The final budget for fiscal year 2020/21 attached hereto as Exhibit “A”, is hereby adopted.

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2. The work program for fiscal year 2020/21 attached hereto as Exhibit "B", is hereby adopted.

3. The Executive Officer is hereby authorized and directed to forward said final budget to the County Auditor, to the Board of Supervisors; to each city; and to the clerk and chair of the city selection committee, if any, in accordance with the requirements of Government Code Section 56381 of the Corteses-Knox-Herzberg Local Government Reorganization Act of 2000.

The foregoing resolution was adopted upon the motion by Commissioner _____, and seconded by Commissioner _____, at a regular meeting held on this 3rd day of June 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

PRESENT:

ABSENT:

Ben Giuliani, Executive Officer

si